



Department of Energy
Washington, DC 20585

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MEMORANDUM FOR INGRID KOLB

DIRECTOR
OFFICE OF MANAGEMENT

THROUGH:

KEVIN T. HAGERTY
DIRECTOR
OFFICE OF INFORMATION RESOURCES

FROM:

PATRICK M. FERRARO
DEPUTY DIRECTOR
OFFICE OF ACQUISITION
AND PROJECT MANAGEMENT

SUBJECT:

Notice of Intent to Revise DOE Order 481.1C, " STRATEGIC PARTNERSHIPS PROJECTS (FORMERLY KNOWN AS WORK FOR OTHERS (NON-DEPARTMENT OF ENERGY FUNDED WORK)," 01-24-2005.

PURPOSE: The purpose of this memorandum is to provide justification for the proposed revision of Department of Energy (DOE) Order 481.1C. DOE O 481.1C establishes DOE-wide standards, procedural requirements for the review, acceptance and performance of Strategic Partnership Projects (SPP) as well as defining roles and responsibilities for federal and contracting organizations. The order contains no Contractor Requirements Document. Contractor requirements associated with this order can be found in the DOE's Acquisition Regulation (DEAR) 970.5217-1. The DEAR and Order serve as the basis for the management and administration of DOE SPP. SPP are statutorily based per the Atomic Energy Act of 1954 (P.L.83-303), as amended (42 U.S.C. 2011 et seq.), Sections 31, 32, and 33. The revision will propose reductions in requirements, increased delegation of management responsibilities to program organizations, reductions in data collection and reporting requirements as well as increased use of available real time financial data for reporting activities.

JUSTIFICATION: DOE recently completed its effort to ensure the Secretary's decision per DOE P 481.1, to rebrand Work for Others to Strategic Partnership Projects and make other administrative changes to DOE Order 481.1C via an administrative change action however; other revisions are required.

SPP by definition is work performed for non-Department of Energy (DOE) entities by DOE or National Nuclear Security Administration (NNSA) personnel and/or their

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respective contractor personnel or the use of DOE/NNSA facilities, for work that is not directly funded by DOE/NNSA appropriations. All activities undertaken by DOE/NNSA are required to be compliant with FAR and DEAR regulations and DOE facility contracts including internal DOE/NNSA orders and manuals.

A recently completed Government Accountability Office (GAO) audit raised several issues including improving Contracting Officer's cognizance and performance of review and approval functions and other issues related to data tracking, oversight and performance measurement.

Using a more forward leaning and risk based approach as discussed in the Secretary's policy statement, it was determined that reducing reporting and approval requirements, delegations to program organizations, decreasing aggregate policy direction through more concise and clear direction could be implemented without increasing risk to DOE.

Finally, the order has not been revised for several years and requires updates to reflect organizational realignments such as those made within the former Office of Management Budget and Evaluation (OMBE) to the current Offices of Management and the Chief Financial Officer.

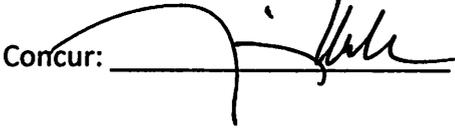
We are preparing to revise the directive to address the issues and improvements noted above pending decision on the justification memo. [REDACTED] [REDACTED]. There are no valid external, consensus or other Standards (e.g., ISO, VPP, etc.) available which can be used in place of this directive.

IMPACT: The proposed directive does not duplicate existing laws, regulations or national standards and it does not create undue burden on the Department. The revised policies, procedures and requirements will ensure DOE maintains necessary and reasonable levels of oversight and management of SPP while reducing overall requirements and resource requirements using a more concisely and clearly written policy document.

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Ingrid Kolb, Director, Office of Management (MA-1):

Concur:  Nonconcur: _____ Date: 4-2-15

The proposed schedule for completing the revision of DOE 481.1C is to follow the schedule shown below.

<u>Standard Schedule</u>	<u>Days</u>
Draft Development	60 days
Review and Comment (RevCom)	30
Comment Resolution	30
Final Review	30
Total	150